



2024 | BOSTON
INNOVATE
JMT CONSULTING

Financial Reporting and Dashboards in Sage Intacct: Unleashing the Power of Customization (1B)

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MISSION-DRIVEN
NONPROFIT FINANCE
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- This session qualifies for 1 CPE credit.
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- You must complete the survey through the QR code at the end in order to receive your CPE certification.
- The survey can be completed using your mobile device. Optional paper surveys are available and must be turned in at the registration desk.
- Please silence your mobile device during the presentation.



Introduction



Dagi Stanton

Manager, Education Services

- With JMT 9+ years
- Subject Matter expert – Sage Intacct
- Certified Consultant for Abila Fund Accounting, Payroll, HR, EWS, and Drillpoint
- Over 30 years experience in working with non-profits
- MBA; BS in Accounting

Why Dashboards?

- Allows you to look at financial and non-financial data together to give you one big picture of your organization's performance
- Have the ability to focus on your fund performance to determine if adjustments need to be made
- KPI's and metrics offer insight into whether you are on track to meet your goals in many different categories
- You can focus on the data that matters most





really want financial dashboards and metrics that matter, how do I begin?

- What purpose do I want to achieve with this dashboard? What is the end goal?
- Who will be the audience?
- Will I need the ability to filter on the dashboard or not?
- What data do I wish to view? Compare?
- Do I want a quick snapshot, high level result such as KPI's or do I want charts or reports or a combination?
- What building blocks do I need for real-time, multi-dimensional reports and dashboards?
- What dimensions do I wish to use to “slice and dice” the data?
- Is the data in Intacct?

We will cover analytical types of dashboards



Hands-on dashboards for your managers and data analysts. Allowing you to identify trends to help you make decisions about the future.

Analytical dashboards typically include:

**Interactive
Components**

Comparative Data

Vast amount of data

**Filterable
Components**



Examples of Analytical Dashboards

- Financial Performance
- Comparing data for current vs previous (time frames, etc)
- Performance based reporting such as comparing Programs, Cost Centers, etc
- Comparing Entities to each other



What Building Blocks are available to use?

Reports

Performance
Cards

Charts & Graphs

Records: Lists,
Approvals, Views, etc

Smartlinks

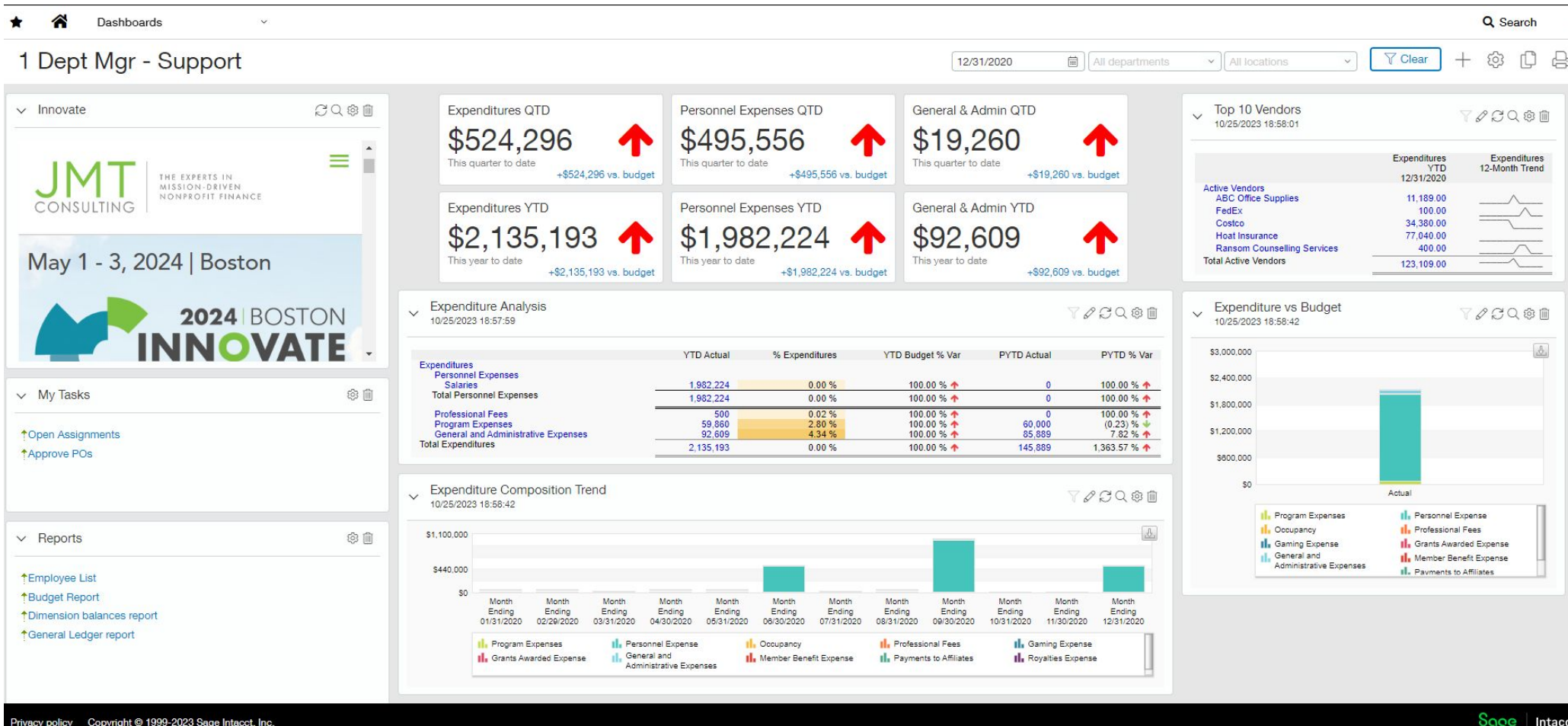
General:
Shortcuts, Attachments,
etc

Collaboration
Feeds

What Dashboard choices are available to me?

- ❑ **Create dashboards from “scratch”**
- ❑ **Role based dashboards created by Intacct**
- ❑ **Digital boardbook – created by Intacct (there is a charge)**

The building blocks in action....



Expenditure Analysis
10/25/2023 18:57:59

Expenditures	YTD Actual	% Expenditures	YTD Budget % Var	PYTD Actual	PYTD % Var
Personnel Expenses					
Salaries	1,982,224	0.00 %	100.00 % ↑	0	100.00 % ↑
Total Personnel Expenses	1,982,224	0.00 %	100.00 % ↑	0	100.00 % ↑
Professional Fees	500	0.02 %	100.00 % ↑	0	100.00 % ↑
Program Expenses	59,860	2.80 %	100.00 % ↑	60,000	(0.23) % ↓
General and Administrative Expenses	92,609	4.34 %	100.00 % ↑	85,889	7.82 % ↑
Total Expenditures	2,135,193	0.00 %	100.00 % ↑	145,889	1,363.57 % ↑

Performance card settings

Appearance Filters

Title *
Expenditures QTD

Account group *
Expenditures

Reporting period
Current Quarter To Date

Show as ?
Amount with currency

Rounding ?
Whole number

Reporting book
Single Accrual

Comparison

Compare to ?
Budget Operating Budget

Icon
Arrow Red The icon used when performance card exceeds comparison. For example, red fi

Show
Budget difference

Grouping

Group
Performance cards

Component type
Report

Report source
Financial report

Report type ?
Nothing selected

Report audience ?
Nothing selected

Component *
Financials -- Expenditure Analysis
Expenditure Analysis

Rows
All rows
☒ Automatic height ?

Report view
Live

Dashboard filtering ?
Allow
☐ Show collapsed

Behind the scenes..

GENERAL –
Custom Navigation

CHART

Component type

Chart

Chart type

Financial chart

Component *

Financials -- Expenditure Compositio

Expenditure Composition Trend

Chart style

Stacked column

X label

Wrap

Legend

Bottom

Font size

Medium

Height

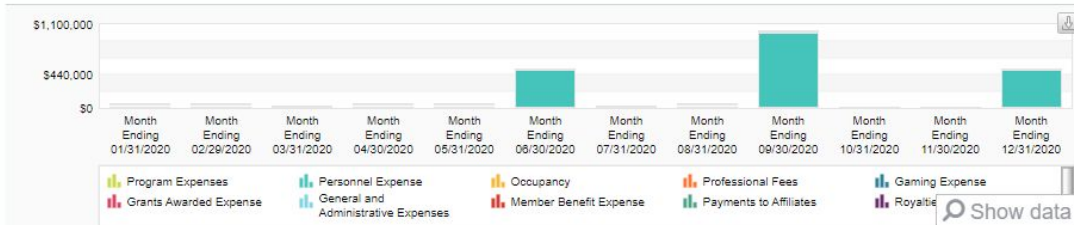
200

Dashboard filtering ?

Allow

Expenditure Composition Trend

10/25/2023 18:58:42



Reports

Employee List

Budget Report

Dimension balances report

General Ledger report

Component type

General

Component *

Custom Navigation

Component title *

Reports

Height

175

☐ Show collapsed

Custom navigation ?

Link details

	Link name	Menu	
1	Employee List	Dimensions--Staff Members	+
2	Budget Report	Reports--Budget report	+
3	Dimension balances report	Dimension balances report	+
4	General Ledger report	General Ledger report	+
5			+



Component type
Smart links

Smart link type

- ☐ Click
☒ Fetch

Component title *

Innovate

Height

280

URL *

<https://jmtconsulting.com/innovate2024/>

☐ Show collapsed

[GENERAL –
Smart links](#)

Top 10 Vendors
10/25/2023 18:58:01

	Expenditures YTD 12/31/2020	Expenditures 12-Month Trend
Active Vendors		
ABC Office Supplies	11,189.00	
FedEx	100.00	
Costco	34,380.00	
Hoat Insurance	77,040.00	
Ransom Counselling Services	400.00	
Total Active Vendors	123,109.00	

Financial Report Writer As of date Today

Preview

Save

Save & done

Report info

Define rows — Top 10 Vendors

Rows

Row structure ?

Select dimension structures

Detail level ?

Set detail level...

Always display ?

All | None

Columns

Filters

Format

Active Vendors (Vendors) ▶

Details
Show top 10

[REPORTS- FINANCIAL
REPORTS](#)



Let's talk about statistical accounts

- Everyone tracks some type of statistical data
- Statistical data will enable you to create and track metrics normally made in calculated fields
- Combining statistical data with financial data will give you a full view into key financial and non-financial data
- Did you know you can even budget by statistical data?
- Eliminate tracking statistical data in separate spreadsheets

Let's dive in....



Healthcare Metrics DS

12/31/2020 All departments All locations All projects

Clinician Count 23,522 <small>This year</small> <small>+23,522 vs. prior year</small>	Patient Count 16,405 <small>This year</small> <small>+15,405 vs. prior year</small>	Resident Count 6,113 <small>This year</small> <small>+6,113 vs. prior year</small>	Beds Available 1,225 <small>This year to date</small> <small>+1,225 vs. prior year</small>	Beds Occupied 6,780 <small>This month</small> <small>+6,780 vs. prior month</small>	Units Available 0 <small>This month</small> <small>no change vs. prior month</small>
Clinician:Headcount Ratio 0.00 <small>This year to date</small> <small>no change vs. prior year</small>	Units Occupied 0 <small>This month</small> <small>no change vs. prior month</small>	Claims Remitted 0 <small>This month</small> <small>no change vs. prior month</small>	Claims Denied 0 <small>This month</small> <small>no change vs. prior month</small>	Claim Remit to Denial Rate 0.00 <small>This month</small> <small>no change vs. prior month</small>	Practice Operating Margin \$0.00 <small>This month</small> <small>no change vs. prior month</small>
Avg Revenue per Patient \$26.69 <small>This year</small> <small>-\$73 vs. prior year</small>	Avg Revenue per Resident \$71.63 <small>This year to date</small> <small>+\$71 vs. prior year</small>	Revenue/Bed Occupied \$48.07 <small>This year to date</small> <small>+\$48 vs. prior year</small>	Avg Revenue per Clinician \$18.16 <small>This year to date</small> <small>+\$18 vs. prior year</small>	Avg Encounters/Clinician 0.00 <small>This month</small> <small>no change vs. prior month</small>	Patients:Clinicians Ratio 0.70 <small>This year to date</small> <small>+0.70 vs. prior year</small>



Behind the scenes....

Statistical data process...

1. Setup the Statistical account first
2. Add the statistical data (either manually or via import)
3. Create an Account Group for this statistical account
4. Link the Account Group to the Performance card on the dashboard

Patient Count

16,405

This year

+15,405 vs. prior year



Account group information

Name	Normal balance
Patients	Debit
Display on report as	Account group purpose
Patients	--
Display total line as	Account group manager
Total Patients	--

Structure type
Statistical category
Calculation method
For period
Patients

General Ledger

Inventory Control

Accounts Payable

General Ledger

Budgets

Dashboards

Reports

Company

Cash Management

Accounts Receivable

Purchasing

Platform Services

All Setup

Accounts

+ General Ledger accounts

+ Statistical accounts

+ Journal entries

+ Adjusting

+ GAAP adjusting

+ Recurring

+ User-defined

Approve journal entries

+ Statistical journal entr...

+ Recurring statistical

+ Statistical adjusting



Account group information

When you edit an account group, your changes are automatically reflected in all reports and graphs that use the group.

[Learn about account groups](#)

Name	Normal balance
Revenue per Clinician	Debit
Display on report as	Account group purpose
Revenue per Clinician	
Display total line as	Account group manager
Total Revenue per Clinician	

Structure type ?

Computation

Specify computation formula

Account group		Account group
Program Rev	÷	Clinicians

You can mix and match account groups, accounts, or constants in your formula.

Formula: Program Rev ÷ Clinicians

Example: Enter Net income ÷ Sales to compute profit margin.



Performance card settings

Appearance Filters

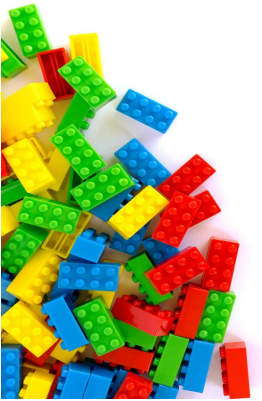
Title *	Show as ?
Avg Revenue per Clinician	Amount with currency
Account group *	Rounding ?
Revenue per Clinician	No rounding
Reporting period	Reporting book
Current Year To Date	Single
	Accrual



Role Based Dashboards

examples.....

(to install – Dashboards > All >
Dashboards Library)



Role Based Dashboard:CFO

12/31/2020



All departments

All locations

All projects

Clear



Program Efficiency

4%

This year to date

Fundraising Expenses

0%

This year to date

Administrative Expenses

95%

This year to date

Fundraising Efficiency

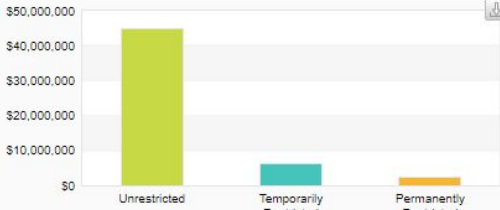
\$0.00

This year

no change vs. prior year

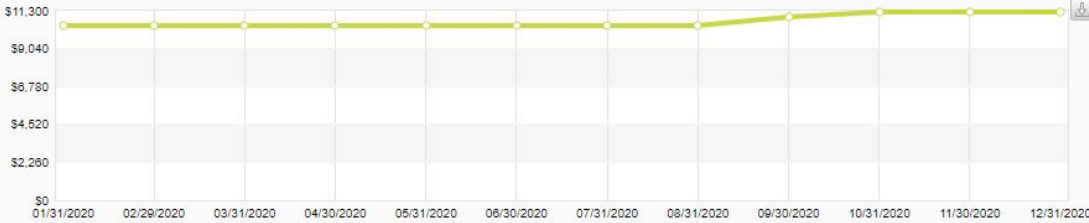
Net Assets

10/26/2023 09:39:17



Trend Cash (in Thousands)

10/26/2023 09:39:18



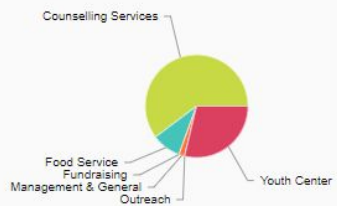
Cash Balance

10/26/2023 09:39:20



Revenue Sources

10/26/2023 09:39:17



Expenditures - Budget v Actual and Commits

10/26/2023 09:39:16

	Year To Date 12/31/2020 Actual	Remaining Budget
Expenditures		
Personnel Expenses	1,982,224.00	(1,982,224.00)
Professional Fees	500.00	(500.00)
Program Expenses	59,860.00	(59,860.00)
General and Administrative Expenses		
Insurance	77,040.00	(77,040.00)
Office Supplies		
Office Supplies	15,569.00	(15,569.00)
Total Office Supplies	15,569.00	(15,569.00)
Total General and Administrative Expenses	92,609.00	(92,609.00)
Total Expenditures	2,135,193.00	(2,135,193.00)

Approve Purchases

Request status Requester Due date Total

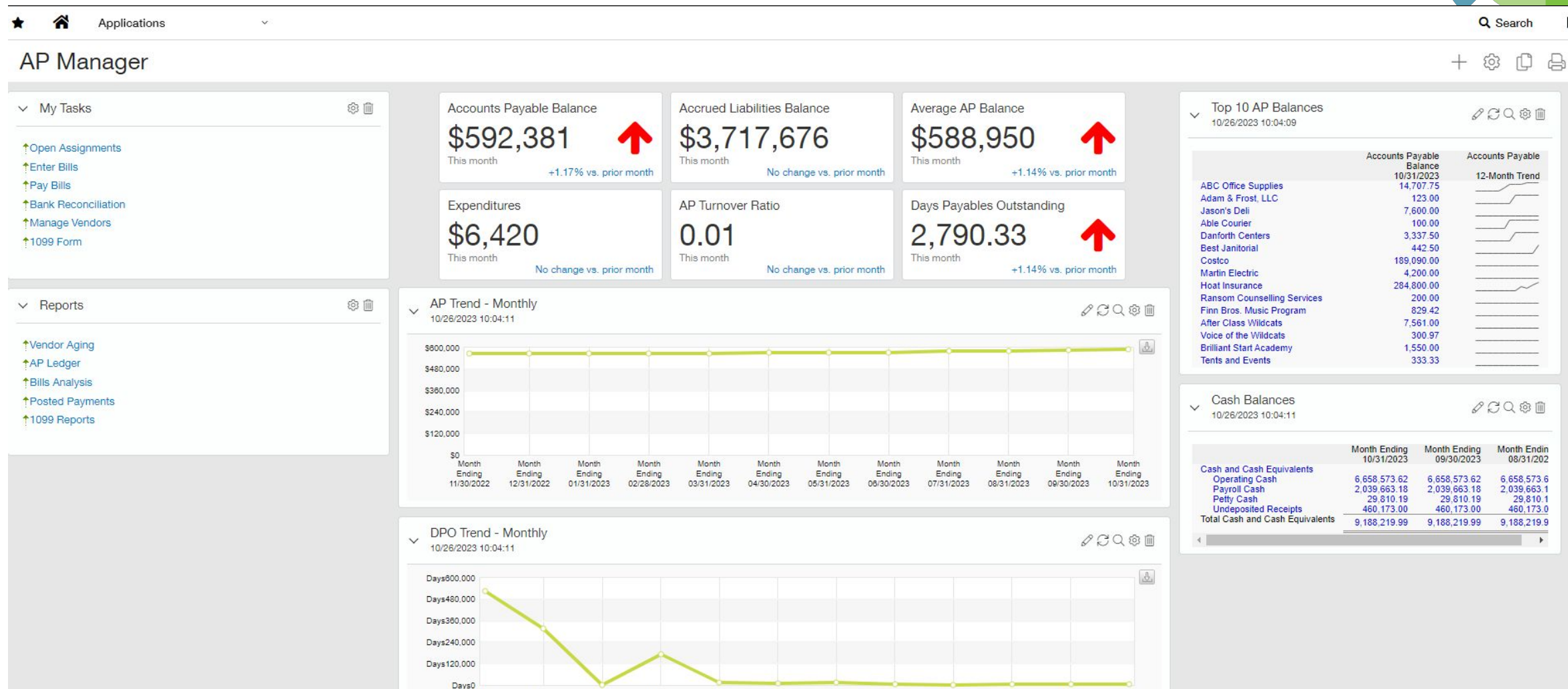
Capital Assets

10/26/2023 09:39:18

Expenses

10/26/2023 09:39:20

Role Based: AP Manager

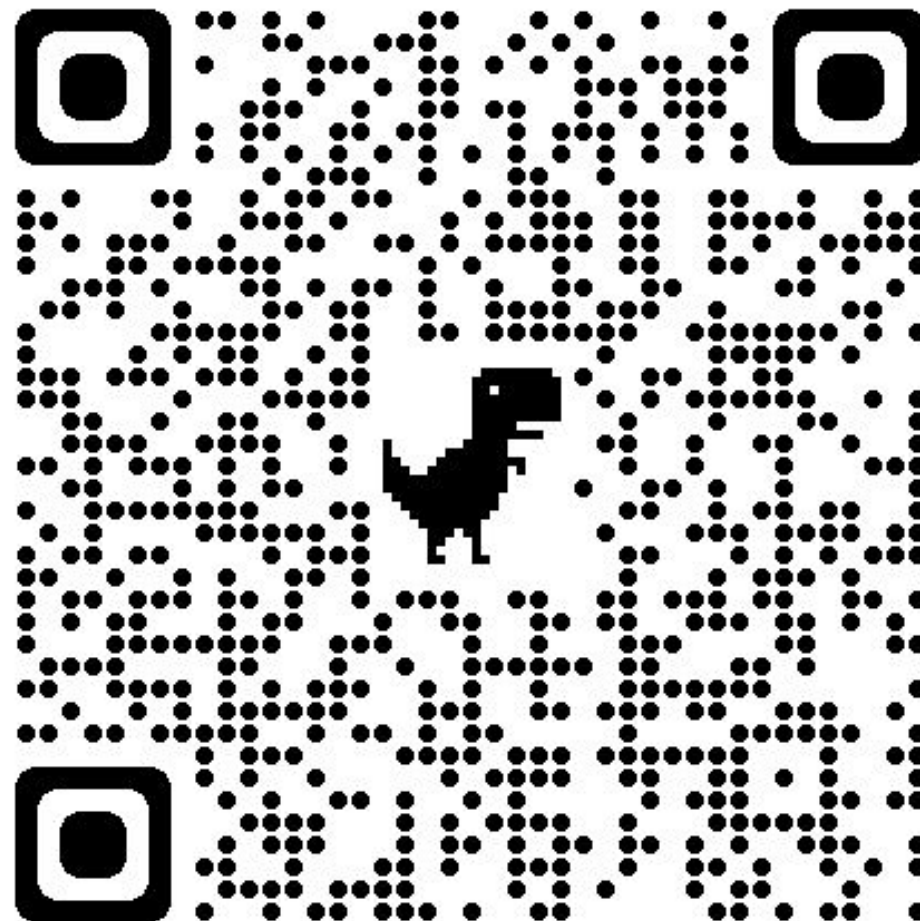




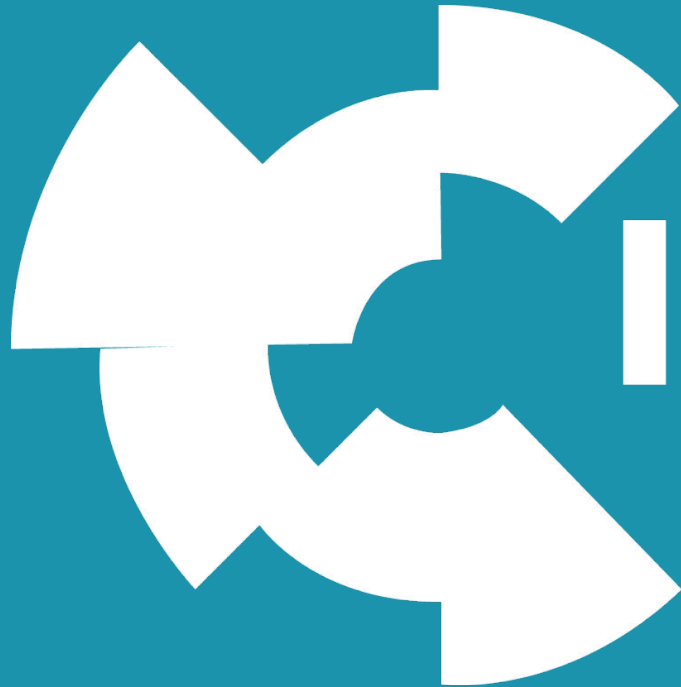
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