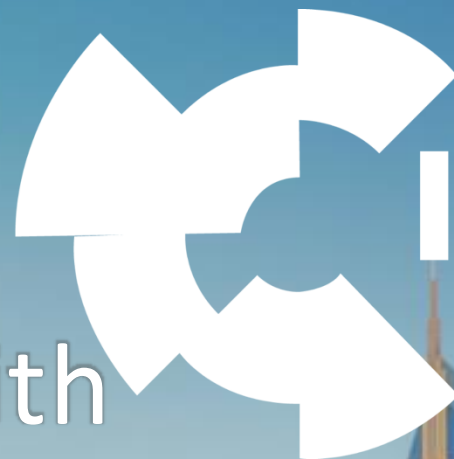


MAY 5-7, 2025



**INNOVATE**

JMT CONSULTING

NASHVILLE

# JMT Stay Up-to-Date with Sage Intacct: A Recap of Quarterly Releases

**JMT**  
CONSULTING

THE EXPERTS IN  
MISSION-DRIVEN  
NONPROFIT FINANCE

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**Objective:** To Review the Latest Quarterly Releases from 2024 and 2025 for Sage Intacct

**Agenda:**

- Company & Administration
  - Authenticate your domain!
- General Ledger
  - Outlier Detection
- Accounts Payable/Accounts Receivable
  - AP Automation
  - Vendor / Customer Reconciliation
- Cash Management
  - Bank Transaction Assist
- Sage Fixed Assets Management - Released in 2024
- Sage Copilot – Recently released
- Sage Intelligent Time – Employee Expenses (Early Adopter)

- Starting May 2025, all customers who send emails using a custom domain must authenticate and validate their domain. This is a critical step as we transition fully to using the enhanced email delivery service.

### Configure your email domain settings

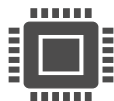
Email sender domain settings
 Let Intacct send emails on my behalf ?

Add domain

|   | Domain name                                  | Domain status |
|---|--|---------------|
| 1 | <a href="#">cfo.21st-century-cfo.com</a>     | Validated     |
| 2 | <a href="#">ads.21st-century-cfo.com</a>     | Authenticated |
| 3 | <a href="#">billing.21st-century-cfo.com</a> | Authenticated |



Authenticating your domain helps ensure your email communications are secure and reliable.



Improves email deliverability, reducing the chances of your messages being marked as spam or not reaching recipients.



Protects your domain from being used in phishing attacks or other fraudulent activities.



Aligns with best practices for email security and compliance.



To avoid any email deliverability issues that might affect your communications to customers and partners, make sure to authenticate your domain by May 2025.

# Customer Certification for Sage Intacct

The Sage Intacct Accounting Specialist Certification is open to customers who perform financial transactions and generate reports using Intacct.

The certification exam assesses your knowledge of Sage Intacct, and the skills outlined in the certification guide.

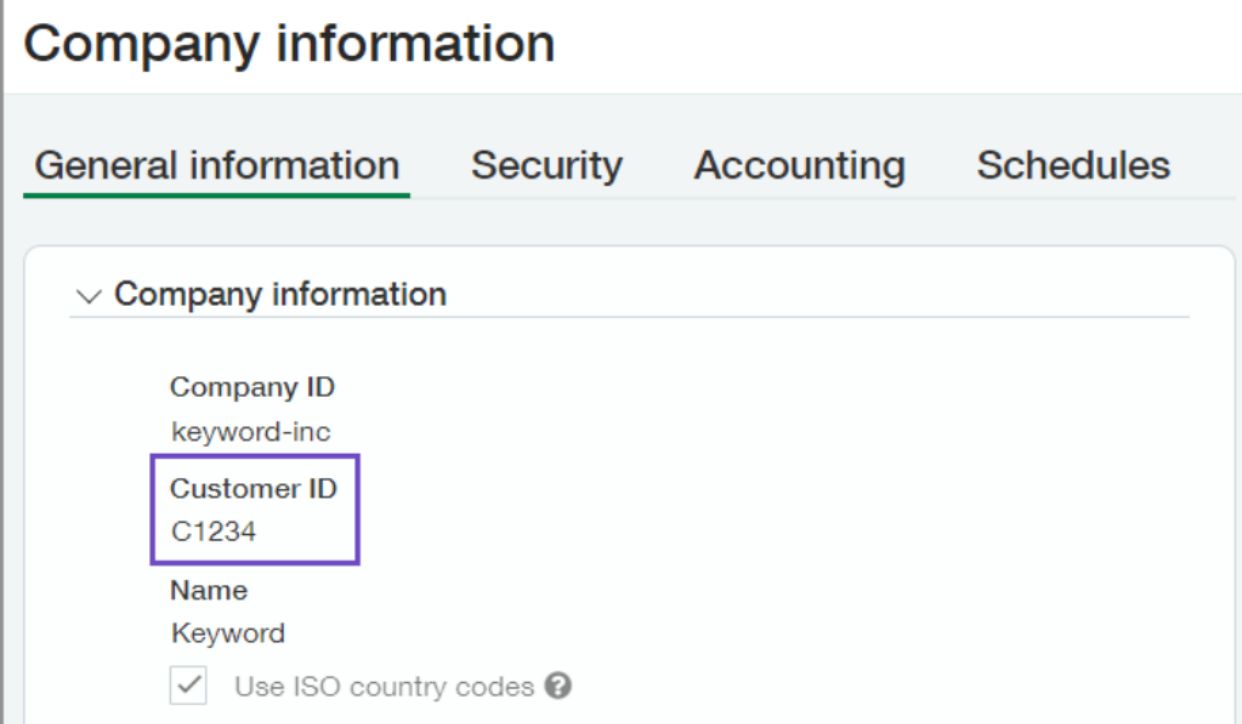
Access Sage University > Complimentary Training > Complimentary Courses > Core Learning > **Get Certified**





# Customer ID added to Company information page

- Every company has a customer ID. The ID represents the organization of whomever signed the contract to purchase Sage Intacct. That could be your organization, or it could be your Sage business partner's, depending on how Intacct was purchased.
- You need your customer ID to create an account for the Sage Intacct Community or Sage University. You can now find the ID on the Company information page.
- To see your customer ID, go to Company > Setup > Configuration > Company.



**Company information**

General information   Security   Accounting   Schedules

▼ Company information

Company ID  
keyword-inc

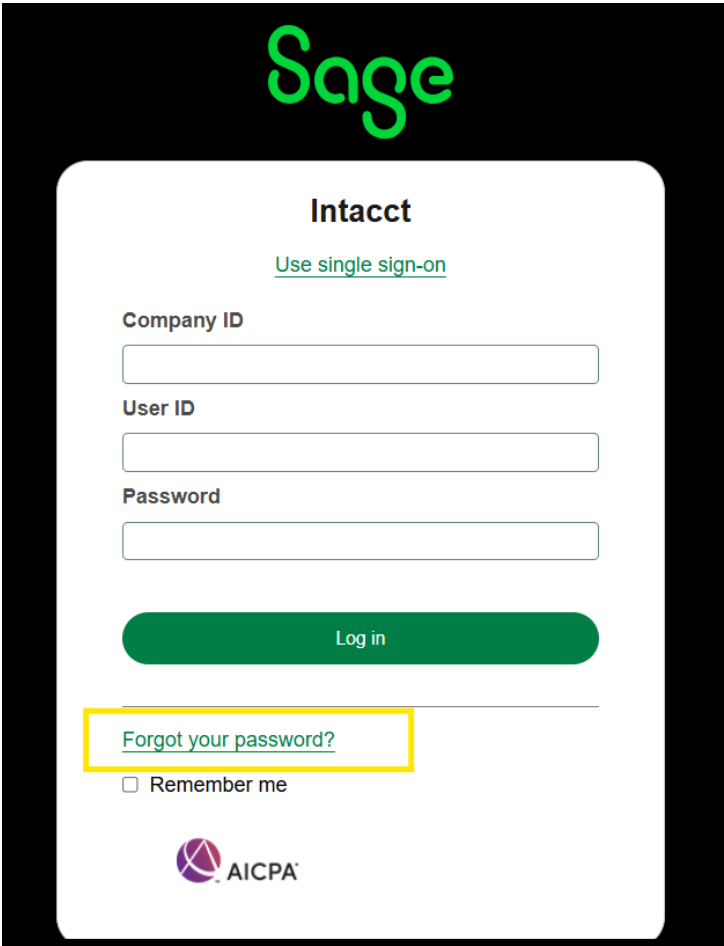
**Customer ID**  
C1234

Name  
Keyword

☒ Use ISO country codes ?

# Self-service account recovery

- Initiate recovery directly: No need to reach out to support. Simply navigate to the Sage Intacct login page and select Forgot your password? Intacct then walks you through how to reset your password.
- The recovery process also provides enhanced security. You answer your pre-set security questions to verify your identity and complete your account recovery.
- Your administrator cannot view or change your security question and answer.



**Sage**

**Intacct**

[Use single sign-on](#)

Company ID

User ID

Password

Log in

[Forgot your password?](#)

☐ Remember me

AICPA



# New email address for user accounts

- Previously, Intacct only had a primary email address that was shared between a contact record and a user's account.
- A new email address has been created for all user accounts in Sage Intacct to improve security. This email address provides a dedicated contact point for your account and system questions.
- Company admins can update the new account email address directly. Individual users can update their email addresses on the My Preferences page.

The image shows two overlapping screenshots from the Sage Intacct system. The background screenshot is the 'User information' page, which has tabs for 'User information', 'User entities', 'User departments', and 'User territories'. The 'User information' tab is active, showing fields for 'User ID', 'Username', 'Account email address' (highlighted with a yellow box), 'Status' (set to 'Active'), and a checkbox for 'Keep password until admin resets it'. The foreground screenshot is the 'Preferences for mprimiani' page, showing a notification 'Your password will expire in 82 days' and a 'General information' section with fields for 'First name' (Michael), 'Last name' (Primiani), 'Email address' (mprimiani@jmtconsulting.com, highlighted with a yellow box), and 'Phone number'.

# Prevent direct posting to specified journals

- Direct entries to General Ledger journals are one of the primary causes of discrepancies between subledgers and the General Ledger.
- Disallow direct posting checkbox to the Journal setup page. If you select this checkbox, users cannot create entries for the journal through the Journal entries page in General Ledger. Instead, users must post through the subledgers.

|                     |   |                          |
|---------------------|---|--------------------------|
| General Ledger      | ▼ |                          |
| Reports             | > | All Setup                |
| Company             | > |                          |
| General Ledger      | > | Configuration            |
| Accounts Payable    | > | <b>⊕ Journals</b>        |
| Purchasing          | > | ⊕ Adjustment             |
| Time & Expenses     | > | ⊕ GAAP adjustment        |
| Accounts Receivable | > | ⊕ Statistical            |
| Cash Management     | > | ⊕ Statistical adjustment |
| Inventory Control   | > | ⊕ User-defined           |

★ 🏠 General Ledger ▼

## Journal information

Symbol  
APJ

Title \*  
Accounts Payable Journal

Status  
Active ▼

☒ Disallow direct posting



# General Ledger – GL Outlier Detection

- **GL (General Ledger) Outlier Detection** is a Machine Learning service that compares your historical transaction patterns to current transactions in the approval cycle, and flags transactions that do not match.
  - Advantages include improved accuracy in journal entries and improved control measures for your organization.
- **Outlier Assistant** – automatically returns flagged entries to the submitter instead of routing them to the approver.
- **Materiality Threshold** - Transactions below this threshold are not material and therefore are not evaluated.
- **Dimension priority** - define which dimensions to use in the evaluation process and the order of their importance. The higher the dimension is in the list, the more weight it carries in the evaluation process.



# General Ledger – GL Outlier Detection

## How materiality threshold works

- For example, you have 2 transactions for approval in the Payroll journal. Your materiality is set at \$50, and your dimensions are Class and Location.
- The first submission is for \$25.50. Because it's below the materiality threshold, it is not evaluated.
- The second submission is for \$200.00. This submission is evaluated for class and then location. If there are no anomalies, no outlier is flagged. But if either the class or the location (or both) contains an anomaly, the submission is flagged for review.



# General Ledger – GL Outlier Detection

- To enable Outlier Detection on the Configure AI service page, simply select the Enable data service checkbox and then select the Enable for General Ledger Approval checkbox.
- When you enable Outlier Detection for General Ledger, Outlier Detection starts indexing and evaluating your company's data to create a data model specific to your organization. To create your model, Outlier Detection needs data that meets the following requirements:
  - At least 1 month of data that's less than 2 years old
  - At least 1,000 posted General Ledger journal entry lines
  - You'll get the best results for journals with at least 100 posted transactions

# General Ledger – GL Outlier Detection

The screenshot displays the Sage Intacct user interface. On the left is a navigation menu with categories like 'Company', 'General Ledger', 'Accounts Payable', etc. The 'Company' menu is expanded, and the 'Subscriptions' option is highlighted. The main content area is titled 'Subscriptions' and has two tabs: 'Applications' (selected) and 'Custom packages'. Under 'Applications', the 'AI/Machine Learning' section is highlighted, with a description: 'Enable artificial intelligence capabilities inside the Intelligent GL™. Our machine learning technology uses your data to find discrepancies and highlight insights'. To the right of this is a 'Configure' button with a toggle switch. Below the 'AI/Machine Learning' section, a 'Configure AI service' modal is open. This modal has two sections: 'AI services' and 'Outlier detection'. In the 'AI services' section, the 'Enable data service' checkbox is checked. In the 'Outlier detection' section, the 'Enable for General Ledger approval' checkbox is checked. Below this checkbox, there is explanatory text: 'We'll start building your data model as soon as you save your changes. Analyzing your data will take some time. The model will be ready to use within 24 to 48 hours for most environments. Outlier Detection needs a minimum amount of data to work with to ensure the best results.' At the bottom of the modal, the status is shown as 'Ready'.

**Subscriptions**

**Applications** Custom packages

**AI/Machine Learning**  
Enable artificial intelligence capabilities inside the Intelligent GL™. Our machine learning technology uses your data to find discrepancies and highlight insights

**Configure AI service**

▼ AI services

☒ Enable data service

▼ Outlier detection

☒ Enable for General Ledger approval ?

We'll start building your data model as soon as you save your changes. Analyzing your data will take some time. The model will be ready to use within 24 to 48 hours for most environments. Outlier Detection needs a minimum amount of data to work with to ensure the best results.

Status  
Ready

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MAY 5-7, 2025

# General Ledger – GL Outlier Detection

**Configure General Ledger**

Approval options What can I do here? ?

☒ Enable journal entry approvals ☐ Submitter can approve own entries

Admin approver

The admin approver can approve any journal entry

☐ Enable delegation

Approvers

|   | Journal             | Outlier assistant ?                   | Approver           |
|---|---------------------|---------------------------------------|--------------------|
| 1 | GJ--General Journal | <input checked="" type="checkbox"/> ? | ExtUserJMTjprimian |
| 2 |                     | <input type="checkbox"/>              |                    |

**Configure General Ledger**

Outlier detection customization

Define custom settings for outlier detection evaluation. Journals not included here use the default settings.

Currency  
USD

|   | Journal             | Materiality threshold ? | Dimension priority   |
|---|---------------------|-------------------------|--|
| 1 | GJ--General Journal | 10.00                   | <div>                     Selected items (4) <a href="#">Add or edit</a><br/>                     Location<br/>                     Dept Program<br/>                     Restriction<br/>                     Grant or Project                 </div> |
| 2 |                     |                         | <div> <input type="text" value=""/> <a href="#">Select</a> </div>  |



# AP Automation – now available for all regions

## Updates

- GL and Dimension Coding – Uses A.I. and Machine Learning to predict GL accounts, Locations and Departments on a line-by-line basis based on user data correction patterns.
  - Enabled automatically for AP Automation users; no configuration changes required
  - As expected, in the beginning, you may need to correct some predictions before posting as the A.I. learns
  - Only applicable to companies that do not have a HIPAA-compliance requirement
- Support for Tax Solutions – AP Automation now populates tax information
  - When the predicted location is a taxable location, AI determines the header-level tax information for the transaction
- AP Automation with Purchasing—General availability
  - Uses A.I. to detect the vendor and match the invoice to a Purchasing Transaction
  - Draft invoice is created automatically with the source document attached
  - Review and validate the draft invoice and post
  - Not HIPAA compliant & not available with Advanced audit trail

# AP Automation with Purchasing

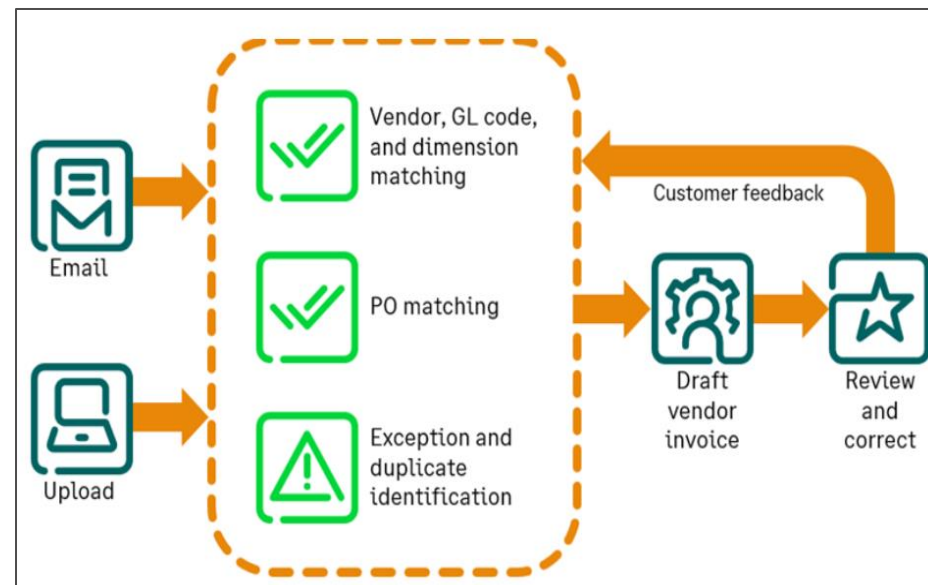
- One time configuration under Purchasing
  - Check “Automate Purchasing transactions and document matching
  - Entity name – Top Level or for a specific entity
  - Target – the transaction the user wants the system to create – i.e. Vendor Invoice
  - Source – the transaction the user wants to match the target to – i.e. Purchase Order

Automation settings

Verify that your transaction definitions follow the [configuration requirements](#) for Purchasing automation.

☒ Automate Purchasing transactions and document matching

|   | Entity name | Target         | Source         |   |
|---|-------------|----------------|----------------|---|
| 1 | Top level   | Vendor Invoice | Purchase Order | + |
| 2 |             |                |                | + |



# AP Automation with Purchasing

- Permissions: Automated Transactions in Purchasing & Accounts Payable – List
  - Incoming documents will automatically set to draft state in the Automated Transaction Lists
  - From this list, transactions can be viewed and edited before posting
  - The column on the right will show duplicate invoices

★ Home Purchasing

Automated transactions

Refresh Upload Done Export

Drafts Manage views Include private Advanced filters Clear all filters

(1 - 65 of 65)

|   | Transaction type           | Doc no.           | Vendor name         | Vendor doc no. | Date       | Txn currency | Amount   | State | Matched transaction             | Source         | Sender email | Import exceptions                                |
|---|----------------------------|-------------------|---------------------|----------------|------------|--------------|----------|-------|---------------------------------|----------------|--------------|--|
| <a href="#">View</a>                      | SYS-PO Auto default        | Draft-000016-Auto | HC Equipment Repair | INV-9030       | 01/02/2025 | USD          | 0.00     | Draft |                                 | Invoice upload |              | <a href="#">Duplicate</a> <a href="#">Delete</a> |
| <a href="#">View</a>                      | SYS-PO Auto default        | Draft-000015-Auto | HC Equipment Repair | INV-9031       | 01/08/2025 | USD          | 0.00     | Draft |                                 | Invoice upload |              | <a href="#">Duplicate</a> <a href="#">Delete</a> |
| <a href="#">Edit</a> <a href="#">View</a> | Vendor Invoice             | VI0092            | HC Equipment Repair | INV-9032       | 01/08/2025 | USD          | 8,500.00 | Draft | Purchase Order-PO0075           | Invoice upload |              | <a href="#">Delete</a>                           |
| <a href="#">Edit</a> <a href="#">View</a> | Vendor Invoice             | VI0091            | HC Equipment Repair | INV-9031       | 01/08/2025 | USD          | 8,500.00 | Draft | Purchase Order-PO0074           | Invoice upload |              | <a href="#">Delete</a>                           |
| <a href="#">Edit</a> <a href="#">View</a> | Vendor Invoice             | VI0088            | HC Equipment Repair | INV-9030       | 01/02/2025 | USD          | 6,000.00 | Draft | Purchase Order-PO0073           | Invoice upload |              | <a href="#">Delete</a>                           |
| <a href="#">Edit</a> <a href="#">View</a> | Vendor Invoice             | VI0087            | HC Equipment Repair | INV-9030       | 01/02/2025 | USD          | 3,000.00 | Draft | Purchase Order-PO0072           | Invoice upload |              | <a href="#">Delete</a>                           |
| <a href="#">Edit</a> <a href="#">View</a> | Purchase Invoice-Inventory | PH-INV012         | HC Equipment Repair | INV-9030       | 01/02/2025 | USD          | 1,850.00 | Draft | PO Receiver-Inventory-RE-INV016 | Invoice upload |              | <a href="#">Delete</a>                           |

MAY 5-7, 2025

# Accounts Payable – Bill Approvals by Vendor

- Add vendor-based approval rule type to your bill approval policy in AP Configuration
- Add any unrestricted user or user group as the bill approver on the vendor record
- Mass update the bill approver on vendor records with a CSV Import using the BILLAPPROVEID

The image displays three overlapping screenshots from the JMT Consulting software interface.

**Configure Accounts Payable:** This window shows the 'Bill approval settings' section. The 'Enable bill approval' checkbox is checked and highlighted with a yellow box. Below it, the 'Email notifications' checkbox is unchecked. The 'Approval policies' section has a 'Manage' button highlighted with a yellow box. At the bottom, the 'Unrestricted' user group is listed.

**Accounts Payable bill approval policy:** This window shows a table of approval rules. The first rule is 'Vendor-based approval' (Rule type), which is highlighted with a green box. The second rule is 'Find'. The 'Rule set' column shows 'Rule set' for the first rule and is empty for the second. The 'Manage rule' column has '+' and trash icons. A dropdown menu for 'Vendor-based approval' is open, showing options: 'Vendor-based approval' (highlighted in green), 'Value Approval', 'Value Approval - Transaction Department', 'kgrace--Karla Grace', and 'CPAUser--Practice Member'.

**V130 -- Verizon:** This window shows the 'Billing details' section. The 'Default expense account' and 'Credit limit' fields are empty. The 'Bill approver' field is highlighted with a yellow box and shows 'kgrace--Karla Grace' selected from a dropdown menu.

# AP– Bill Approvals by Vendor: Mass Update with CSV Import

- You can mass update the Bill Approver on vendor records with a CSV import
- Once the configuration is set, the import template will include the BILLAPPROVEID column

- IMPORTANT**

- When updating vendor records with a CSV file, every column included in the import will be updated
- For example, if you import the vendor address column and leave it blank, the vendor address will update in Intacct to be blank
- For purposes of updating the Bill Approver, only import the VENDOR\_ID and BILLAPPROVEID columns.
- Delete all other columns.

| A   | B  | C   |
|---|--|---|
| <b>DONOTIMPORT</b>  | <b>VENDOR_ID</b>   | <b>BILLAPPROVEID</b>  |
| #   | Field Name: VENDOR_ID  | Field name: BILLAPPROVEID   |
| Any row which starts with a # will be ignored during import | UI Field Name: Vendor ID<br>Type: Character<br>Length: 20<br>Default Value: None, unless vendor sequence auto-numbering is enabled<br>Valid Values: Alphanumeric and underscore<br>Dependencies: None<br>Required: Yes, if vendor sequence auto-numbering is not enabled<br>Editable: No<br>Note: If vendor sequence auto-numbering is enabled (Company > Services: Subscriptions: AP Preferences), the system supplies the Vendor ID, if you do not supply one. | UI field name: Bill approver<br>Type: Character<br>Max length: 200<br>Default value: None<br>Dependencies: Requires Vendor-based approval rule in Bill approval policy. User or user group must have Approve bills: List permission.<br>Required: No<br>Editable: Yes |
|   |  |   |
|   |  |   |
|   |  |   |
|   |  |   |
|   |  |   |

# Accounts Payable – Flexible Approval Delegations

- When you assign a delegate approver, users and user groups with the required permission levels are available for selection.
- Previously, delegation couldn't be given to users who were restricted to specific departments and locations, and delegation could only be assigned to individual users.

**Approvals**

☒ Enable purchasing approval

☐ Require vendor for approval

Require a new approval cycle if an approved transaction is modified

☒ No reapproval needed

☐ Line amount changes only

☐ Any line or subtotal amount changes

☒ Email notifications

Approval policies

[Manage](#)

☒ Enable delegation

Manage delegates

[Manage](#)

Unrestricted

kgrace--Karla - Controller

**Manage delegates**

Default delegate type

User group

Default delegate

Delegate Approvers

**Manage delegates**

|   | Approver                        | Delegate type | User or user group |
|---|---------------------------------|---------------|--------------------|
| 1 | kgrace--Karla - Controller      | User group    | Delegate Approvers |
| 2 | psmith--Penny - Employee        | User group    | Delegate Approvers |
| 3 | thayes--Trent - Finance Manager | User group    | Delegate Approvers |
| 4 | mike--Mike - Supervisor         | User group    | Delegate Approvers |

# AP – Flexible Approval Delegations: User Preferences

- Access user preferences to set up your out-of-office period

**Preferences for External User**

Approval delegation

|   | <input type="checkbox"/> | Delegate approvals            | Delegate name                 | Start date                              | End date                              |
|---|--------------------------|-------------------------------|-------------------------------|---|---------------------------------------|
| 1 | <input type="checkbox"/> | Delegate Purchasing approvals | User group:Delegate Approvers | <input type="text" value="Start date"/> | <input type="text" value="End date"/> |

- Admin users can set preferences for individual users

| User ID ▼                                 | Username             | User type               | Admin privileges     | Entity               | Permissions report                         |                        |                             |                        |
|---|----------------------|-------------------------|----------------------|----------------------|--|------------------------|-----------------------------|------------------------|
| <input type="text"/>                      | <input type="text"/> | <input type="text"/>    | <input type="text"/> | <input type="text"/> |  |                        |                             |                        |
| <a href="#">Edit</a> <a href="#">View</a> | Finance team         | Finance team            | Employee             | Off                  | <a href="#">View permissions and roles</a> | <a href="#">Groups</a> | <a href="#">Preferences</a> | <a href="#">Delete</a> |
| <a href="#">Edit</a> <a href="#">View</a> | kgrace               | Karla - Controller      | Business             | Full                 | <a href="#">View permissions and roles</a> | <a href="#">Groups</a> | <a href="#">Preferences</a> | <a href="#">Delete</a> |
| <a href="#">Edit</a> <a href="#">View</a> | mike                 | Mike - Supervisor       | Employee             | Off                  | <a href="#">View permissions and roles</a> | <a href="#">Groups</a> | <a href="#">Preferences</a> | <a href="#">Delete</a> |
| <a href="#">Edit</a> <a href="#">View</a> | psmith               | Penny - Employee        | Employee             | Off                  | <a href="#">View permissions and roles</a> | <a href="#">Groups</a> | <a href="#">Preferences</a> | <a href="#">Delete</a> |
| <a href="#">Edit</a> <a href="#">View</a> | thayes               | Trent - Finance Manager | Business             | Off                  | <a href="#">View permissions and roles</a> | <a href="#">Groups</a> | <a href="#">Preferences</a> | <a href="#">Delete</a> |



# AP – Flexible Approval Delegations: Set Up User Groups

|                     |   |                                 |
|---------------------|---|---------------------------------|
| Company             | ▼ |                                 |
| Dashboards          | > | All   Setup <b>Admin</b>        |
| Reports             | > |                                 |
| <b>Company</b>      | > | <b>Users, roles, and groups</b> |
| General Ledger      | > | + External authorizations       |
| Accounts Payable    | > | External users                  |
| Purchasing          | > | + <b>Groups</b>                 |
| Time & Expenses     | > | + Roles                         |
| Accounts Receivable | > | + Users                         |
|                     |   | + Web Services users            |

| User group information                          | Roles information |
|---|-------------------|
|   |                   |
| Name *  |                   |
| <input type="text" value="Delegate Approvers"/> |                   |
| Description *                                   |                   |
| <input type="text" value="Delegate Approvers"/> |                   |

|   |                      |   |                              |                                |                |                        |
|---|----------------------|---|------------------------------|--------------------------------|----------------|------------------------|
| <b>User groups</b>                              |                      | Turn on enhanced list                           |                              | <b>Add</b>                     | Done           | Export ▼               |
| <a href="#">Clear all filters</a>               |                      |   |                              |                                |                |                        |
| (1 - 2 of 2)                                    |                      |   |                              |                                |                |                        |
| Group name ▼                                    |                      | Description                                     |                              |                                |                |                        |
| <input type="text" value="Delegate Approvers"/> |                      | <input type="text" value="Delegate Approvers"/> |                              |                                |                |                        |
| <a href="#">Edit</a>                            | <a href="#">View</a> | Delegate Approvers                              | <a href="#">View details</a> | <a href="#">Roles assigned</a> | <b>Members</b> | <a href="#">Delete</a> |

# Accounts Payable – Other Enhancements

- Reclassify Memos: When you reclassify a bill and change the memo, the memo is now updated on the corresponding bill payment in addition to the bill.
- Restricted user behavior in Accounts Payable
  - Department-restricted users cannot approve or decline bills that contain line items coded to departments outside of their restrictions
  - Entity-restricted and department-restricted users cannot post edits that they make to bills that contain line items outside their restrictions (applies to Accounts Receivable also)
- Un-apply credits in Posted payments: Use the Unapply link in Posted payments to remove credits that you applied to bills independently of making a payment.
- Void a payment directly from the Posted payments page
- Send automatic vendor payment notifications to a second recipient / email address

# Vendor (A/P) & Customer (A/R) Reconciliation

The Vendor and Customer reconciliation report answers the following types of questions:

- Which credits and payments were applied to a given invoice?
- Where was a given credit applied?
- Which transactions share a specified match sequence?
- What transactions remain partially matched or not matched at all?
  - Partially matched or not matched will display the match sequence in lowercase letters

As of date: 09/01/2024 - 09/30/2024  
Created on: 10/09/2024, 6:54 PM PST

| Customer                   | Date       | Document | Memo            | Txn Type | Txn currency | Txn amount | Match sequence | Charges (USD) | Payments (USD) | Balance (USD) |
|----------------------------|------------|----------|-----------------|----------|--------------|------------|----------------|---------------|----------------|---------------|
| C-105 - Mammoth Pictures   | 09/01/2024 |          | Balance forward |          |              |            |                |               |                | (661.62)      |
|                            | 09/07/2024 | ADJ-073  |                 | Invoice  | USD          | 100.00     | AAAEH          | 100.00        |                | (561.62)      |
|                            | 09/14/2024 | ADJ-074  |                 | Invoice  | USD          | 100.00     | AAAEI          | 100.00        |                | (461.62)      |
|                            | 09/21/2024 | ADJ-076  |                 | Invoice  | USD          | 100.00     | AAAEJ          | 100.00        |                | (361.62)      |
|                            | 09/23/2024 | 122      |                 | Invoice  | USD          | 100.00     |                | 100.00        |                | (261.62)      |
|                            | 09/28/2024 | ADJ-077  |                 | Invoice  | USD          | 100.00     | AAAEK          | 100.00        |                | (161.62)      |
|                            | 09/07/2024 | RCPT-139 | Discount        | Payments | USD          | 5.00       | AAAEH          |               | 5.00           | (166.62)      |
|                            | 09/07/2024 | RCPT-139 |                 | Payments | USD          | 95.00      | AAAEH          |               | 95.00          | (261.62)      |
|                            | 09/14/2024 | RCPT-140 | Discount        | Payments | USD          | 5.00       | AAAEI          |               | 5.00           | (266.62)      |
|                            | 09/14/2024 | RCPT-140 |                 | Payments | USD          | 95.00      | AAAEI          |               | 95.00          | (361.62)      |
|                            | 09/21/2024 | RCPT-141 | Discount        | Payments | USD          | 5.00       | AAAEJ          |               | 5.00           | (366.62)      |
|                            | 09/21/2024 | RCPT-141 |                 | Payments | USD          | 95.00      | AAAEJ          |               | 95.00          | (461.62)      |
|                            | 09/28/2024 | RCPT-142 | Discount        | Payments | USD          | 5.00       | AAAEK          |               | 5.00           | (466.62)      |
|                            | 09/28/2024 | RCPT-142 |                 | Payments | USD          | 95.00      | AAAEK          |               | 95.00          | (561.62)      |
| Total for Mammoth Pictures |            |          |                 |          |              |            |                | 500.00        | 400.00         | (561.62)      |
|                            |            |          |                 | Totals   |              |            |                | 500.00        | 400.00         | (561.62)      |

# Vendor (A/P) & Customer (A/R) Reconciliation

## Configuration

1. Enable reconciliation in AP and/or AR
2. Create doc sequence with an Alphabetical seq. type
3. Update permissions to include “Run” on Customer or Vendor Reconciliation

### Configure Accounts Receivable

☐ Invoices, adjustments, and recurring invoices only

☐ Manual deposits

Customer reconciliation

☒ Enable customer reconciliation

AR match sequence

AR Reconciliation

### Accounts Receivable Permissions

Accounts Receivable release retainage ☒ List ☒ View

Reports

AR ledger ☒ Run

Customer reconciliation ☒ Run

Recurring transaction status ☒ Run

Recurring transaction forecast ☒ Run

### Document sequence information

|                                  |                                    |                                     |
|----------------------------------|------------------------------------|-------------------------------------|
| Sequence ID<br>AR Reconciliation | Sequence name<br>AR Reconciliation | Sequence status<br>Active           |
| Sequence type<br>Alpha           |                                    | Primary sequence maximum<br>zzzzzzz |

Fiscal year rollover

☐ Enable sequence fiscal year rollover

| Fixed prefix | Separator | Primary sequence | Separator | Fixed suffix |
|--------------|-----------|------------------|-----------|--------------|
| AR           | -         | aaaaaa           | --        | --           |

Sequence without fiscal year rollover

| Fiscal year | Next primary sequence | Next unused sequence | Sequence maximum |
|-------------|-----------------------|----------------------|------------------|
| All         | aaaaaa                | AR-aaaaaa            | AR-zzzzzz        |

# Enhancements to Accounts Receivable Statements

- Running Balance and Currency Symbols
- Custom Field Support
  - Customer Record
  - Invoice
  - AR Adjustment
- Increased capacity for large AR statement runs
  - Processed in job queue

**Customer ID:** C0033

**Bill To:** Main Street Pet, Inc  
Attn: Accounts Payable  
1092 Commercial Blvd  
Chicago, IL 61629

| DATE                       | INVOICE                          | CHARGES  | PAYMENTS | BALANCE  |
|----------------------------|----------------------------------|----------|----------|----------|
|                            | Balance forward                  | \$0.00   |          | \$345.00 |
| 07/09/2024                 | INV0076                          | \$345.00 |          | \$625.00 |
| 07/18/2024                 | INV0077                          | \$280.00 |          | \$280.00 |
| 08/09/2024                 | Payment 10872 applied To invoice |          | \$345.00 | \$0.00   |
| 08/16/2024                 | Payment 10941 applied To invoice |          | \$280.00 | \$588.00 |
| 09/02/2024                 | INV0078                          | \$588.00 |          |          |
| <b>Total Due:</b> \$588.00 |                                  |          |          |          |

# Cash Management – Bank Reconciliation

- The label for the Match transaction button on the Reconcile bank account and reconcile credit card pages has been changed to “Clear transactions”
- Default view on the Reconcile account pages now display all unmatched transactions
- Previously, the default filter only showed unmatched checks and debits

**Reconcile bank account**

AA Suppl Bank 1--Cosgrove Union Bank (USD)

Statement ending date: 07/31/2024 | Last reconciled: -- | Bank feed status: Not connected | Last bank feed date: -- | Last bank feed txn date: -- | Bank refresh status: --

|                        |                  |                           |                              |                          |           |                     |            |
|------------------------|------------------|---------------------------|------------------------------|--------------------------|-----------|---------------------|------------|
| Unmatched transactions | Unmatched amount | Matched checks and debits | Matched deposits and credits | Beginning balance        | 0.00      | Difference          | -24,300.00 |
| 2                      | 24,300.00        | 0.00                      | 0.00                         | Statement ending balance | 0.00      | Uncleared           | 24,300.00  |
|                        |                  |                           |                              | Book balance             | 24,300.00 | Amount to reconcile | 0.00       |

**Intacct**

State: Unmatched | Transaction type: All | Bank amount: | Check or doc no. range: | [Show more filters](#)

[Apply filters](#) [Clear filters](#)

# Cash Management – Bank transaction assistant

- You can easily assign customers to bank transactions and then receive multiple payments for multiple customers, all from the bank transaction page.
- After you receive payments, the posted payments in Intacct and the bank transactions are automatically matched for reconciliation.
- Note – for multi-entity, multi-currency companies only – you will need to receive advances and payments at the entity level.*

The screenshot shows the 'Receive payment from bank transactions' window. Numbered callouts indicate the following elements:

- 1**: 'Cash in' dropdown menu.
- 2**: 'Receive payments' button in the top toolbar.
- 3**: 'Payment application method' dropdown menu (set to 'Oldest invoice first').
- 4**: 'Preview payment application' button.
- 5**: 'Create advances for transactions with no invoice' checkbox.
- 6**: 'Bank transactions' table.
- 7**: 'Post', 'Cancel', and 'More actions' buttons in the top right of the modal.

**Bank transactions table:**

| Bank txn ID | Posting date | Customer                  | Description | Amount    | Apply to | Pending txn |
|-------------|--------------|---------------------------|-------------|-----------|----------|-------------|
| 189         | 06/22/2023   | C0002--Blue River Cruises | C115 C115   | 10,561.49 | INV0022  | Payment     |

**Summary bar at the bottom:**

|            |                    |       |                        |
|------------|--------------------|-------|------------------------|
| 06/21/2023 | Sterling Bank (P)1 | C0001 | Bear Canyon Restaurant |
|------------|--------------------|-------|------------------------|



# Cash Management – Bank transaction assistant file import

- This import takes the place of the classic import process
- You can still use the classic or this new one, just not both at the same time
- More file formats are supported, giving you more flexibility—csv, qif,xls, xlsx, and more
- This works with the new workflow, Bank transaction assistant
- Transactions you import remain in Sage Intacct, even after reconciliation
- Included is also a new import activity list which will provide added insight

The screenshot displays the Sage Intacct user interface. At the top, there's a navigation bar with 'Intacct JMT Webinars' and a 'Top level' dropdown. The left sidebar shows a menu with 'Cash Management' highlighted. Under 'Cash Management', there are sub-menus for 'All' and 'Setup'. The 'All' sub-menu is expanded, showing 'Accounts' (Credit card, Checking, Savings) and 'Transactions' (Bank transaction import files, Bank transactions, Deposits, Funds transfer, Interest and charges, Manual payment, Other receipts). The 'Bank transaction import files' option is highlighted. The main content area is titled 'Upload your file' and features a large dashed box for file upload. Below the box, it says 'Drag and drop your file here or' followed by a green button 'Select a file from your device'. Further down, there are sections for 'Download a statement from your bank' (listing supported formats: BAI2, CAMT053, OFX, ASO, QIF, CSV, XLS(X)) and 'Format your file' (providing instructions for CSV, XLS, or XLSX files and a link to 'Open file import guide').



# Cash Management

- Additional NACHA File options
  - If your bank previously would not accept the standard NACHA File from Sage Intacct, you may be able to process via NACHA file now!
  - Four options, instead of one standard option:
    - NACHA - Balanced with EOF marker
    - NACHA - Balanced without EOF marker
    - NACHA - Unbalanced with EOF marker
    - NACHA - Unbalanced without EOF marker



# Cash Management – Bank Feeds and Cash Receipts



## AccessPay

AccessPay now supports additional bank feeds – check to see if your bank is now available for bank feeds to expedite your reconciliation



## Draft Cash Posting from Bank Feed

R2 2024, Intacct released the ability to post a cash receipt from the bank feed  
Now you can post the cash receipt as a draft to post later



# Cash Management – Granular Visibility Into Batches

- Previously, all Cash Management transactions appeared in one batch summary journal entry.
- Now, batches (summaries) will be created by transaction type for increased granularity and visibility.

| Old batch description        | New batch description                     |
|------------------------------|---|
| Cash Management Transactions | Cash Management Credit card transactions  |
|                              | Cash Management Credit card fees          |
|                              | Cash Management Funds transfers           |
|                              | Cash Management Bank interest and charges |
|                              | Cash Management Other receipts            |
|                              | Cash Management Deposits                  |



# Sage Fixed Asset Management – Released in 2024

- A core application with the latest user-interface enhancements
- Asset dimension support
- Top and entity-level support
- Automatic multi-book depreciation posting
- Simple self-implementation
- A range of depreciation methods
- Accounts Payable and Purchasing integrations
- Supports disposals and calculates gain/loss
- Available reports: depreciation forecast, net book value, by employee, by location
- Supports transaction allocations
- Transfer assets between dimensions

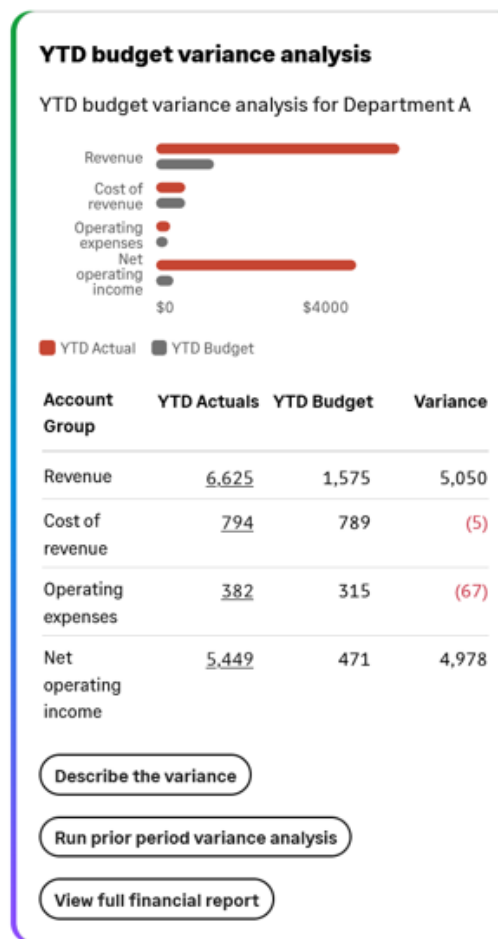
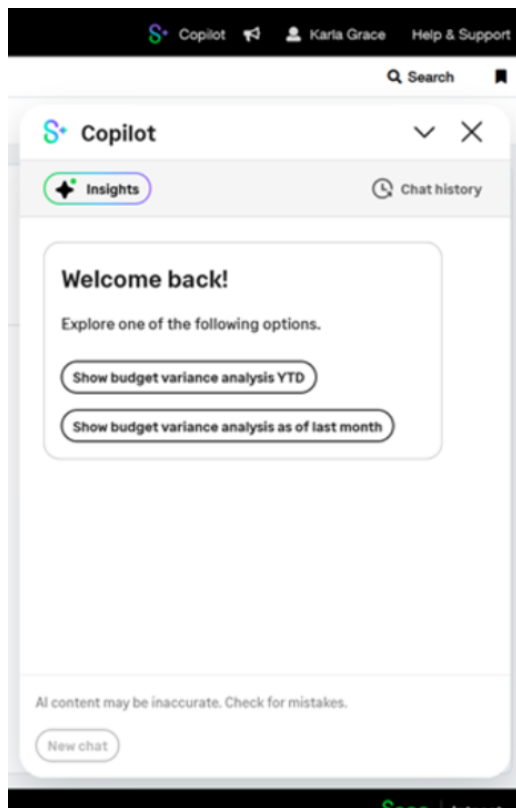
# Sage Copilot

Sage Copilot is a generative AI productivity assistant that offers targeted business insights.

To date, the following features have been released

- Pre-generated insights – overnight process at the configured frequency: daily, weekly, monthly.
- Real time insights using Suggested Prompts (predefined query)
- Variance Analysis – alert budget owners and finance leaders when actual spending exceeds your budget
- AI Powered search help – find information within the Sage Intacct Help Center – Phased Availability
- Copilot Close Assistant – Early Adopter program
  - Quick glance at which applications are closed for the period
  - Close book overview- last closed period for each application for each entity
  - Alerts for bills, invoices, and journals entries that have been entered but not posted
  - Review bank reconciliations

# Sage Copilot – Variance Analysis



**Overall:** The total revenue for the current fiscal year is significantly over budget at \$6,625 compared to a budget of \$1,575, while total spend is slightly over budget at \$1,176 compared to \$1,104.

**Revenue:** Revenue is overperforming, primarily driven by Revenue 1, which generated \$5,324 against a budget of \$275, resulting in a positive variance of \$5,049. Revenue 2 is also slightly over budget by \$4, while Revenue 3 is under budget by \$3.

**Spend (Cost of Revenue + Operating Expenses):** Total spend is over budget by \$72. The main contributors to this overage are Expenditure 1, which is \$77 over budget, and Cost of Revenue 1, which is \$30 over budget. However, Cost of Revenue 2 and 3, as well as Expenditure 2 and 3, are under budget, partially offsetting the overages.

**Conclusion:** The net operating income is significantly positive due to the substantial revenue overperformance, despite the slight overspend in costs and expenses.





# Sage Copilot – Variance Analysis Set Up

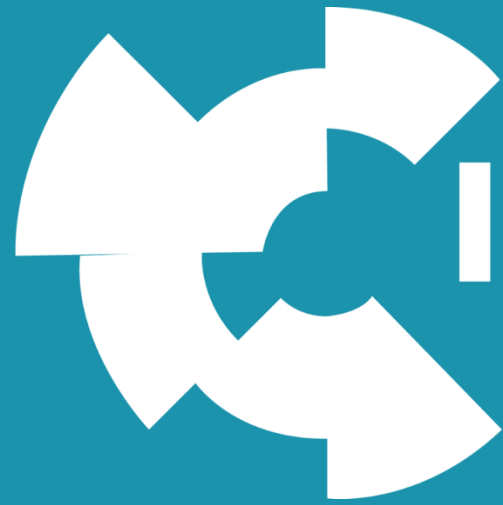
- Before you can set up Copilot Variance Analysis
  - Add a budget to Sage Intacct
  - Identify account groups
  - Create financial reports
  - Assign notification sources and managers to dimensions (department, location, or entities)
- Set-up
  - Subscribe AI/Machine learning and Enable Data Service and Variance Analysis
  - Complete configuration options in Budgets application
  - Assign below Permissions under General Ledger
    - Copilot Variance Analysis- Run
    - Drill down to all transaction from reports- Enable
    - Reports: Financials- View



# Sage Intelligent Time – Employee Expense Automation

## Early Adopter

- Submit and manage expenses easily with AI-powered receipt capture
  - Snap a picture of a receipt and Sage AI extracts key details
  - Minimizes human error and inconsistencies
- Review and approve employee expenses directly on the App to streamline reimbursements
- Only available with Sage Intelligent Time mobile app.
- Reach out to your JMT Client Account Manager if interested in Early Adopter programs – limited spots



MAY 5-7, 2025

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